Sent YZ 2/7/15

New Horizons Program Council Meeting

Minutes of January 29, 2015

PRESENT: (indicated by **X**)

X Concert Band - Sue Ames
X ECMS, Associate Dean - Howard Potter,
X Vintage Jazz, Saxophone Ensemble – Arthur Kolko
X Clarinet Ensemble, Concert Band – Mike McKain
X Symphonic Band, Big Band - Kathy Weber
Brass Ensemble, Brasso Profundo– Steve Whitman
X Guests – Jean Weaver
X Green Strings – Patrice Ristuccia
X Orchestra - David Stern
Green Band – no representative
X Chorus - Susan Maybeck

Introductions - The Council welcomed new member, Susan Maybeck, who will be representing the NH Chorus.

Approval of minutes – The correct spelling of Liz Hanan's name was noted for the minutes of October 16, 2014. The minutes were approved as corrected.

NH Budget/Funding
Jean Weaver discussed a new document "New Horizons Program Description of Four Accounts" (Petty Cash Funds, the Phillip J. San Fillipo Endowment Fund, New Horizons Program Fund, and New Horizons Operating Budget.) These funds are used to finance the New Horizons Program. Jean also presented amendments for the "Memorandum of Understanding Concerning the New Horizons Program Fund". After further discussion by the Council, the memorandum was approved as amended. The Council thanked Jean, Daryl Kaplan, and Barry Rabson for preparing and updating these documents.

Howard Potter distributed a summary of New Horizons revenue (tuition) and expenses for 2013 and 2014 (NOTE: by calendar year, not by the academic calendar used by Eastman Community School). The Council reviewed and clarified the amounts. He highlighted a 50% increase in the First Unitarian Church rental fee beginning fall 2014. Howard reported that there are always a number of members who do not pay the required tuition noting that it is essential that ensemble conductors submit to him a complete roster of the ensemble members each fall and alerting him when others join during the year. He will add to the expenses the fee for the rocnewhorizons.org website. Most years there is a deficit in the NH operating budget at the end of the academic year. He also distributed an accounting of deposits and expenses for the New Horizons Program Fund for 2014-2015 academic year. The current balance is $1916. Scholarships for approximately 25 NH members are provided using monies from this fund and the San Fillipo Fund.

NH Gifts/Legacy/Endowment Fund – The committee requested that the name be changed to Gifts & Bequests. No further report at this time.

Publicity for recruitment and performances

- Recruitment – P. Ristuccia reported that the New Horizons information table and performance of Brasso Profundo at the October NYSUT conference for retirees were well received. New Horizons has been invited to attend the conference next fall providing that

the conference receives funding The Council thanked Patrice for her efforts to arrange this.

- Publicity for May Kodak Hall performances – S. Ames reported briefly on the publicity plan being implemented by the Concert and Symphonic Bands for their concert on May 18. Council reps can contact her for more information and ideas on publicizing their ensemble concerts.

NH attire with logos – S. Ames reported that a local vendor has been found that can apply the NH logo to many types of shirts, jackets, caps, etc. in a variety of colors and sizes. Individuals will be able to place their own orders so that ordering items in bulk will not be necessary. More information will be shared when plans are finalized very soon.

NH Program Website
Council reps should send the names of new members in their ensembles to Steve Whitman for posting on the website. Arrangements will be made to have photos of new members taken for the website. S. Whitman will be asked to submit fees for the website to Howard Potter for reimbursement.

NH Program Council leadership and representatives
Currently there are no representatives for the Green Band or flute ensemble.

Recording May concerts in Kodak Hall – Ensembles that would like Kodak Hall to record their May concert need to make those arrangements through Howard. New Horizons is charged a fee for this.

Next meeting - The Council agreed to meet again later this spring in late April or May. S. Ames will check with Howard Potter regarding a date.

S. Ames, Recorder